

ROWING SECTION EXECUTIVE MINUTES

DATE	March 4 th , 2009
ATTENDEES	Rene Myrand, Dimas Craveiro, Paul Harris, Ruta Praulina, Krista Shackelford, Chris McPherson
APOLOGIES	Keira St George
ATTACHMENTS	1. 2009 Regatta Schedule, 2. 2009/2010 VRC Fees Summary

AGENDA ITEM	NOTES/ACTION	TIME FRAME	COMMITTEE MEMBER
PROCEDURAL ITEMS	1. Meeting called to Order 7:39pm	n/a	
	2. Adoption of the Agenda. Motion to adopt by Ruta and seconded by Krista		
	3. Adoption of previous minutes. Motion to adopt by Chris and seconded by Paul.		
1. Outstanding Action Items	1. Croker Oars Maintenance – The maintenance is complete except for a few oars.		
	2. Red Boat and Sazada – These boats have now been collected.		
	3. Melbourne Boat – Nicomekl has confirmed that the payment will be made in April 2009.		
	4. 'Go to Person' for New Members – Draft of the 'New Members Crib Sheet' to be completed by next meeting. Carry to next meeting.	April 1 st 2009	Keira
	5. Broken Ergs – Fixer kits have been received and will be installed. New monitors have also now been put on.	April 1 st 2009	Dimas
	6. More Socials –Friday Night 'Pub Nights' are to be resurrected. First one to be organized by Keira. Carry to next meeting.	April 1 st 2009	Keira

ROWING EXECUTIVE MARCH 4TH 2009 MINUTES

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	7. Finding New LTR Coordinator – Our own Anne Sproul has agreed to be the new LTR Coordinator. This has already been communicated to the members.		
	8. Purchase of Petrol for Coach Boats –Rene to confirm with Sandy the details of the account the club has with Chevron. Carry to next meeting.	April 1 st 2009	Rene
	9. Storage of Private Shells Policy – The Club is increasing the annual fees to \$250 per boat. Storage fee renewals will be issued with membership renewals. Insurance obligations will also be notified to members, however the exact requirements need to be clarified by Dimas.	April 1 st 2009	Dimas
	10. Separate Accounts for Rowing Section members – Each member now has a separate account, where the intent is for each member to be able to view their personal statement on line. Members can view their individual accounts by registering and utilizing the member login function on the VRC website. Individual's regatta information/payment will also be stored in the accounts (work in progress).	ONGOING	Chris
	11. Associate Members – Prior to the meeting, Keira issued the schedule of current Associate members. All 14 coaches will have their Associate membership status maintained. The Executive agreed which members should not be Associate members and approved Keira's draft letter that will be issued to members who will no longer have Associate Membership status. Chris to confirm at the next Club Board meeting that Don Arnold and Derek Porter should be nominated as Club Sustaining Members.	April 1 st 2009	Keira/Chris
	12. Subcommittees – Krista confirmed that the Regatta Committee currently comprises Lana Janes, Heather Bidwell and Diane Burgess. Jen Reid and Richard McDaniel will assist on behalf of the Novices and Carolyn Thompson will be organizing the Northwest Masters Regatta 2009.		

ROWING EXECUTIVE MARCH 4TH 2009 MINUTES

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	14. Captains Dinner 2009 – book room at VRC for Saturday November 28 th 2009. Carry to next meeting.	April 1 st 2009	Krista
	15. Deep Cove (DC) Rowers request to supplement training at VRC leading up to Masters World Games – Krista confirmed that there will only be between 2 to 4 people from DC who wish to train once a week. Krista confirmed our coach's acceptance of this as long as the number of rowers from DC is less than 5 or 6. Executive agreed to allow Deep Cove to train on this basis at VRC.		
	16. Coaching Certification – Krista to establish all qualifications currently held by our coaches for record purposes at next Coaches Meeting (March 18 th 2009). Carry to next meeting.	April 1 st 2009	Krista
	17. RCA Fees for Rec Programme – The flexibility of rowers to move sections and potentially compete meant that the Executive concluded that all members to pay the same RCA fees to avoid potential liability issues.		
	18. Online Payment of Fees – Chris to work with the VRC Office to establish whether the site facility is secure. Carry to next meeting.	April 1 st 2009	Chris
	19. New Rowing Time Slot – Ongoing and will be discussed further at the next coaches meeting on March 18 th 2009.	April 1 st 2009	Krista
	20. 2009 Regatta Schedule – Attached to these minutes. Please note that the dates of a few regattas are yet to be confirmed.	April 1 st 2009	Krista
	21. Website Update by Carolyn Thompson – Krista and Ruta met to review the suggested changes. Krista to email Carolyn. Anne will be working with Carolyn regarding the LTR sections of the website.	April 1 st 2009	Krista

ROWING EXECUTIVE MARCH 4TH 2009 MINUTES

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2. Operational Issues	1. Safety Check Sheets – The Executive agreed that the Safety Check sheets need to be completed on an annual basis by all members. April 1 st 2009 is when this year’s forms need to be completed by. Krista to communicate this at the next Coaches Meeting.	April 1st 2009	Krista
	2. LTR Instructors Fees for 2009 – Dimas proposed a motion to increase the LTR instructor’s hourly fees from \$13 to \$15. The motion was seconded by Chris. Executive voted for the increase by 4 votes to 1.		
	3. 2009 Membership Fees – Please see the attached document that summarizes the 2009/2010 Membership fees.		
	4. Membership Fee Refunds – Dimas proposed that there is a ‘no refund policy’ beginning April 1 st 2009 and was seconded by Chris. The Executive voted for the proposal unanimously.		
	5. Erg to Hawaii Party – Will be held on March 28 th 2009 in the Carver Room.		
	6. Olympics 2010 and VRC – The main floor will be occupied during the Olympics. The Club is currently discussing how the revenue generated from the Olympics is to be distributed and what legacy should be provided for. Chris will ascertain whether there will be any accessibility issues for on water training and any security issues during the Olympics.	April 1st 2009	Chris
	7. Canada Day Row at Nicomekl – Nicomekl has invited VRC to row with them on Canada Day. Krista to ensure that Regatta Committee puts up sign up sheet.	April 1st 2009	Krista
	8. Programme Capacities – Whilst on the Agenda, the Executive were not able to discuss this item and will be put at the top of the Agenda for the next Executive meeting on April 1 st 2009.		

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4. Finance	1. January 2009 Financials – Rene issued the financials for January 2009.		
5. Maintenance	<p>1. Coach Boat Motors – We currently have five serviced boat motors. Dimas proposed that two more motors will be purchased bringing the total to seven for six coach boats. It was agreed that once the income is known on April 1st 2009 then the Executive will make final decision.</p> <p>2. Sign Up sheets – Decisions regarding boat purchases are based on the usage data obtained from the sign out sheets. The Executive are aware that not everyone is signing boats out. Paul to issue an email to the club to communicate that signing out boats is mandatory.</p> <p>3. Coxed Boats – Paul to issue an email to membership to confirm that coxed boats must not be rowed unless they have a ‘human’ cox – no more anchors!!!</p> <p>4. Future Boat Purchase – Dimas suggested that the Clubs next purchase should be a mid-weight 4-/4x. Dimas to do some more research regarding cost.</p> <p>5. Small Boat Trailer Purchase – Dimas made the suggestion to purchase a small boat trailer that will accommodate between 6 to 8 boats (singles, doubles and quads). This will allow members to attend smaller regattas. Dimas requested an agreement in principle from the Executive to go ahead and research suppliers, cost, etc, which was provided. Rene agreed to contact Vespoli to establish what they have on offer.</p> <p>6. Coach Boat Motor Installation – Dimas confirmed that the current methodology of transporting the motors from the clubhouse is not working. Motors will remain on the boats and the gas line will need to be removed after each session. Dimas to confirm to the coaches what the new process entails.</p>	<p>April 1st 2009</p> <p>April 1st 2009</p> <p>April 1st 2009</p> <p>April 1st 2009</p> <p>April 1st 2009</p> <p>April 1st 2009</p>	<p>Paul</p> <p>Paul</p> <p>Dimas</p> <p>Dimas/Rene</p> <p>Dimas</p>

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7. **Boat Rental Request from SFU** – Dimas confirmed that SFU had contacted VRC to rent 4/5 boats to take to the Head of the Fort. Dimas confirmed that VRC does not rent boats to other clubs as a rule.

ADJOURNMENT

1. Motion to adjourn made by Chris and seconded by Krista at 10:05pm

NEXT MEETING – APRIL 1ST 2009, 7:30pm