

# ROWING SECTION EXECUTIVE MINUTES

<b>DATE</b>	June 3 <sup>rd</sup> , 2009
<b>ATTENDEES</b>	Rene Myrand, Dimas Craveiro, Paul Harris, Ruta Praulina, Chris McPherson, Keira St George
<b>APOLOGIES</b>	Krista Shackelford
<b>ATTACHMENTS</b>	None

AGENDA ITEM	NOTES/ACTION	TIME FRAME	COMMITTEE MEMBER
<b>PROCEDURAL ITEMS</b>	1. Meeting called to Order 7:39pm	n/a	
	2. Adoption of the Agenda. Motion to adopt by Rene and seconded by Chris		
	3. Adoption of previous minutes. Motion to adopt by Chris and seconded by Keira.		
<b>1. Outstanding Action Items</b>	1. <b>'Go to Person' for New Members</b> – Paul will put together the process flow diagram for the office. <b>Carry to next meeting</b>	July 8 <sup>th</sup> 2009	Paul
	2. <b>More Socials</b> – Keira to continue to organize social events – Friends and Family event to be organized by Keira and Intersectional Regatta to be organized by Chris.	July 8 <sup>th</sup> 2009	Keira/Chris
	3. <b>Associate Members</b> – Motion for Derek Porter to become a Club Sustaining Member was passed at the last Club Board Meeting.		
	4. <b>Coaching Certification</b> – Krista to put a schedule together summarizing all the qualifications currently held by our coaches for record purposes. <b>Carry to next meeting.</b>	July 8 <sup>th</sup> 209	Krista

## ROWING EXECUTIVE JUNE 3<sup>RD</sup> 2009 MINUTES

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	5. <b>Olympics 2010 and VRC</b> – Item to stay on the minutes regarding updates as to how the Olympics will impact Club members.		
	6. <b>Canada Day Row at Nicomekl</b> – Sign up sheet has gone up in the shell bay. VRC will not be taking any boats and there will be a BBQ after the row.		
	7. <b>Small Boat Trailer Purchase</b> – Dimas presented the cost of the boat trailer and will be investigating the cost of the racking.	July 8 <sup>th</sup> 2009	Dimas
	8. <b>Corporate LTR</b> – Last years rates at VRC were \$500/hr for an 8+ and \$400/hr for a 4+, with a minimum of two hours. These rates will remain.		
	9. <b>Membership Payments</b> – Keira to forward a list of the up to date list of paid members to Rene. All fobs for members who have not paid have been deactivated by the VRC office. Keira will email members individually who have not paid to enquire whether they will be renewing their memberships.	July 8 <sup>th</sup> 2009	Keira
	10. <b>Volunteering and Liability</b> – Club policy needs to be reviewed regarding individuals driving the trailer in the event of accidents and how this affects the driver's personal ICBC insurance. <b>Carry to next meeting.</b>	July 8 <sup>th</sup> 2009	Chris
	11. <b>Mandatory Volunteerism</b> – Dimas is putting together a proposal regarding making Volunteerism mandatory in the Rowing Section with a buy out option. This is to be presented to the Executive at the next meeting. <b>Carry to the next meeting.</b>	July 8 <sup>th</sup> 2009	Dimas
	12. <b>Default Rigging Change to the Laurie West</b> – Having reviewed the usage sheets, Dimas is to change the default rigging of the Laurie West to a Quad. <b>Carry to the next meeting.</b>	July 8 <sup>th</sup> 2009	Dimas

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<b>2. Operational Issues</b>	1. <b>Anne's (LTR Coordinator) Vacation Time</b> – Paul to work with Anne as to when she wishes to take vacation and to work with other section members to ensure that LTR is adequately covered.	July 8 <sup>th</sup> 2009	Paul
	2. <b>LTR Update</b> – Paul to email the Executive regarding number of LTR classes and revenue generated to date.	July 8 <sup>th</sup> 2009	Paul
	3. <b>Mike Conway's resignation</b> – Mike has formally confirmed in writing that his coaching resignation will be effective as of May 3 <sup>rd</sup> 2009.		
	4. <b>Additional Coaching</b> – Paul to contact Jorgen and Jim to convey that the section will be actively seeking an additional coach for the Saturday Masters programme. All current coaching staff in the various programmes will be contacted to see if they are aware of any possible candidates for the position. In addition, Jason Cameron is still seeking an additional Coach for the Rec programme.	July 8 <sup>th</sup> 2009	Paul
	5. <b>Stanley Park Parking Passes</b> - Paul to email the Rowing Section coaches to confirm that if they require a parking pass at Stanley Park, then the section will reimburse the fee. However, if a coach leaves the club, then a proportional amount is to be reimbursed back to the club.	July 8 <sup>th</sup> 2009	Paul
	6. <b>Tyler Kruspe Junior Coach</b> – Tyler has decided to leave BC for Ontario to study Architecture and will no longer be a coach at VRC.		
	7. <b>Guest Rowers</b> – Based on the Saturday 2-4 time slot being unreliable in terms of attendance, Keira requested that Guest Rowers are allowed to row in the established rowing programmes on a rotational basis. This was agreed.		
	8. <b>RCA Card Distribution</b> – All RCA cards will be mailed to the Club Office. The office will email members to confirm that the cards have arrived and it will be up to the members to collect them from the office.		

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	9. <b>VRC Website</b> – Ruta will continue to work with Carolyn on changes to the website.	July 8 <sup>th</sup> 2009	Ruta
<b>4. Finance</b>	1. <b>April 2009 Financials</b> – Rene issued the financials for March 2009. Rene will be working with Sandy to rework the accounting codes.	July 8 <sup>th</sup> 2009	Rene
<b>5. Maintenance</b>	1. <b>Boat Adoption</b> – Dimas will continue to work with the section to ensure all the boats are adopted.		
	2. <b>Gaming Access Grant</b> – Dimas has submitted our application for the Gaming Access Grant and requested \$30,000 focusing on the community aspects of LTR, juniors and Adaptive. Should have a response by August 2009.		
	3. <b>Babs and Ken Jagaard Boats</b> – Due to the low frequency of use, Dimas suggested that these boats are donated to either Salmon Arm or Fraser Valley rowing clubs.		
	4. <b>Insurance Claims Trish Smith</b> – The club has received \$5k regarding the Trish Smith.		
	5. <b>Payment of Melbourne</b> – The club has received the \$3k payment of the Melbourne from Nicomeckl.		
	6. <b>VRC Rowing Programme Proposal</b> – Dimas presented to the Executive a draft outline of a proposed structure for all programmes of the rowing section. The proposal was put together by Dimas and Joergan. The content was not discussed, however it was agreed that a structure is required and that the proposal was to be sent to the coaches for them to work out an agreed format/structure.	July 8 <sup>th</sup> 2009	Dimas
<b>ADJOURNMENT</b>	1. Motion to adjourn made by Keira and seconded by Rene at 9:40pm		

**NEXT MEETING – JULY 8<sup>th</sup> 2009, 7:30pm**