

# ROWING SECTION EXECUTIVE MINUTES

<b>DATE</b>	February 4 <sup>th</sup> , 2009
<b>ATTENDEES</b>	Rene Myrand, Dimas Craveiro, Paul Harris, Keira St George, Ruta Praulina, Krista Shackelford
<b>APOLOGIES</b>	Chris McPherson
<b>GUESTS</b>	Carolyn Thompson – update on the VRC website changes
<b>ATTACHMENTS</b>	n/a

AGENDA ITEM	NOTES/ACTION	TIME FRAME	COMMITTEE MEMBER
<b>PROCEDURAL ITEMS</b>	1. Meeting called to Order 7:55pm	n/a	
	2. Adoption of the Agenda. Motion to adopt by Ruta and seconded by Keira		
	3. Adoption of previous minutes. Motion to adopt by Keira and seconded by Krista.		
<b>1. Outstanding Action Items</b>	1. <b>Stormtech Jackets</b> – Unfortunately, after lack of communication from the manufacturer, the Executive will no longer be pursuing the purchase of these jackets.		
	2. <b>Heart Rate Monitors</b> – Dimas given the task of connecting the heart rate monitors to Gary Isaac.	March 4 <sup>th</sup> 09	Dimas
	3. <b>Croker Oars Maintenance</b> – Half of the Croker oars came back. However, there were an insufficient number of sleeves to do the remaining half. When these sleeves are in stock, the remaining oars will be done.	Ongoing	Dimas
	4. <b>Red Boat and Sazada</b> – The collection of these two boats by The University College of Fraser Valley has not yet occurred.	March 4 <sup>th</sup> 09	Dimas

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AGENDA ITEM	NOTES/ACTION	TIME FRAME	COMMITTEE MEMBER
	5. <b>Melbourne Boat</b> – Payment schedule is being worked on with Nicomekl.	Ongoing	Dimas
	6. <b>'Go to Person' for New Members</b> – Draft of the 'New Members Crib Sheet' to be completed by next meeting. <b>Carry to next meeting.</b>	March 4 <sup>th</sup> 2009	Keira
	7. <b>Insurance for the two new singles</b> – Now insured, rigged and ready to be rowed.		
	8. <b>Broken Ergs</b> – Concept is sending a spare arm for the broken erg that was repaired. New beam is also being sent by Concept for the second broken erg. Concept requested that there may have been a fault in the machines made two years ago. Dimas to check the serial numbers as Concept are sending metal plates to be used to reinforce the beams. Three new displays have bought for the ergs – two are not working and one will be a spare.	March 4 <sup>th</sup> 2009	Dimas
	9. <b>Programme Interaction</b> – Please see section 3.1 of these minutes		
	10. <b>More Socials</b> –Friday Night 'Pub Nights' are to be resurrected. First one to be organized by Keira. <b>Carry to next meeting.</b>	March 4 <sup>th</sup> 2009	Keira
	11. <b>Finding New LTR Coordinator</b> - Paul and Krista have met with a potential candidate regarding the position of LTR Coordinator. An offer of employment is being drafted by Paul. In the event that the person accepts, this will be communicated to the membership.	March 4 <sup>th</sup> 2009	Paul/Krista
	12. <b>Purchase of Petrol for Coach Boats</b> –Rene to confirm with Sandy the details of the account the club has with Chevron. <b>Carry to next meeting.</b>	March 4 <sup>th</sup> 2009	Rene
	13. <b>Storage of Private Shells Policy</b> – The fulfillment of the requirements will be reviewed for members who store their private shells when membership renewals are due in April 2009. <b>Transferred from Krista to Dimas.</b>	March 4 <sup>th</sup> 2009	Dimas

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AGENDA ITEM	NOTES/ACTION	TIME FRAME	COMMITTEE MEMBER
	14. <b>Separate Accounts for Rowing Section members</b> - Chris to provide an update at the next meeting as he was not able to attend the Executive meeting.	March 4 <sup>th</sup> 2009	Chris
	15. <b>Associate Members</b> – Keira awaiting the final list from the Club office. Keira to draft the letter and bring to the next meeting. This letter was due to be taken to the Club board meeting by Chris. However, this will need to be actioned at the next Club board meeting.	March 4 <sup>th</sup> 2009	Keira
	16. <b>VRC 2010 Olympic Committee</b> – Chris will be attending the first meeting in Rene’s place.		
	17. <b>Subcommittees</b> – Getting these finalized remains ongoing.	March 4 <sup>th</sup> 2009	Krista
	18. <b>Gaming Access Grant</b> – Dimas to provide the breakdown. <i>Post Meeting Note – Dimas provided the breakdown of the Gaming Access Grant as follows – Junior Programme \$6,932.50, Adaptive Programme \$3,540 and Learn to Row \$4,277.50 providing a total of \$14,750.</i>		
<b>2. Operational Issues</b>	1. <b>Captains Dinner 2009</b> – book room at VRC for Saturday November 28 <sup>th</sup> 2009	March 4 <sup>th</sup> 2009	Krista
	2. <b>Erg to Hawaii Party</b> – probably to be held at the end of March 2009 in the Carver Room. Executive agreed to provide up to \$200 for this event.		
	3. <b>Deep Cove Rowers request to supplement training at VRC leading up to Masters World Games</b> – Krista to find out how many athletes and how often they wish to train.	March 4 <sup>th</sup> 2009	Krista

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	4. <b>Coaching Certification</b> – Krista to establish all qualifications currently held by our coaches for record purposes.	March 4 <sup>th</sup> 2009	Krista
	5. <b>RCA Fees for Rec Programme</b> – Keira established that RCA has three fee categories, competitive, sport and non rower. Currently, all members pay the same fee and the Executive will review RCA's category descriptions and discuss any fee reductions next meeting.	March 4 <sup>th</sup> 2009	Keira
	6. <b>Online Payment of Fees</b> – Chris to work with the VRC Office to establish whether the site facility is secure.	March 4 <sup>th</sup> 2009	Chris
<b>3. Coaches Meeting Jan 26<sup>th</sup> 09</b>	1. <b>New Rowing Time Slot</b> – Coaches were in favour of a new time slot in-between Sunday Masters and Juniors on Sunday Morning. It was agreed that the coaches would work on a rotational basis. Krista will put together a coaching schedule for the coaches to approve prior to the next Executive Meeting.	March 4 <sup>th</sup> 2009	Krista
	2. <b>Coaches Regatta Expenses</b> - The Coaches requested that the reimbursement/contribution towards Coaches expenses be discussed at the Executive Meeting. Having agreed to not reimburse/contribute to coaches regattas expenses at last months Executive Meeting, the Executive voted whether to 'pursue the discussion of payments for coach's expenses'. The Executive voted against, and it was agreed that a policy will be written when the policy manual is reviewed by Chris that coaches will not receive reimbursement/contributions towards their regatta expenses.		
	3. <b>2009 Regatta Schedule</b> – Krista to email to all coaches for their information.	March 4 <sup>th</sup> 2009	Krista

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<p><b>4. Finance</b></p>	<p>1. <b>Treasurer’s Report</b> – Report was presented by Rene.</p> <p>2. <b>Membership 2009 Fee increase</b> – Club Section fees will be increased by \$20 per person. Rowing Section fees will be increased by \$20 per person to cover additional cost of covering the fees for Associate Members.</p> <p>3. <b>Payment of Fees</b> – Fees will no longer be able to be paid monthly. Fees will now all be either paid at the start of the year (April 1<sup>st</sup> 2009) or quarterly.</p>		
<p><b>5. Maintenance</b></p>	<p>1. <b>Work Parties</b> – Current ones going well and these will continue. Dimas will also be working on some You Tube videos providing an insight to boat maintenance.</p> <p>2. <b>Making Old Boats look like New</b> – Dimas has arranged with Clive Wright (retired, but now at Vic City) to work on the Kathleen Heddle, Jaggards and Imprimis. All will receive new paint.</p>	<p><b>Ongoing</b></p>	
<p><b>6. VRC Website</b></p>	<p>1. <b>Website Update by Carolyn Thompson</b> – The Executive were handed a document enclosing copies of existing pages on the website and proposed amendments that require approval/input by the Executive. Areas where Carolyn requested the Executives action were programme section descriptions, become a member section, fee section, payment of fees online, fees for visiting rowers, rowers checklist, coaches checklist, etc.</p> <p>Executive to meet/discuss suggestions prior to the next Executive meeting.</p>	<p><b>March 4<sup>th</sup> 2009</b></p>	<p><b>All</b></p>
<p><b>ADJOURNMENT</b></p>	<p>1. Motion to adjourn made by Paul and seconded by Krista at 10:25pm</p>		

**NEXT MEETING – MARCH 4<sup>th</sup> 2009, 7:30pm**