

# ROWING SECTION EXECUTIVE MINUTES

<b>DATE</b>	April 1 <sup>st</sup> , 2009
<b>ATTENDEES</b>	Rene Myrand, Dimas Craveiro, Paul Harris, Ruta Praulina, Krista Shackelford, Chris McPherson
<b>APOLOGIES</b>	Keira St George
<b>ATTACHMENTS</b>	None

AGENDA ITEM	NOTES/ACTION	TIME FRAME	COMMITTEE MEMBER
<b>PROCEDURAL ITEMS</b>	1. Meeting called to Order 7:30pm	n/a	
	2. Adoption of the Agenda. Motion to adopt by Chris and seconded by Rene		
	3. Adoption of previous minutes. Motion to adopt by Chris and seconded by Dimas.		
<b>1. Outstanding Action Items</b>	1. <b>'Go to Person' for New Members</b> – Crib Sheet completed. Executive suggested that a flow diagram is put together and final version issued to VRC office.	May 6 <sup>th</sup> 2009	Keira
	2. <b>More Socials</b> –Friday Night 'Pub Nights' are to be resurrected. First one to be organized by Keira. <b>Carry to next meeting.</b>	May 6 <sup>th</sup> 2009	Keira
	3. <b>Purchase of Petrol for Coach Boats</b> – Purchase can happen one of two ways 1) There is a credit card in the VRC Office or 2) Confirm at the Barge that it is on the VRC Account.		
	4. <b>Private Shells Insurance Requirements</b> – All members with private shells must have insurance. Members can either be covered under the Club insurance or they must purchase their own. Please note that the Club insurance has a \$2,500 deductible and is charged at approximately 2% of the boat value. Coverage under Household insurance may be an option members wish to consider.		

**ROWING EXECUTIVE APRIL 1<sup>ST</sup> 2009 MINUTES**

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	<p>5. <b>Separate Accounts for Rowing Section members</b> – These are all set up now. Members can create a ‘Member Login’ account using the VRC website. We recommend that everyone keeps/prints receipts of payments made on line.</p>		
	<p>6. <b>Associate Members</b> – Chris to create motion at the next Club Board meeting that Derek Porter should be nominated as a Club Sustaining Member. Don Arnold is a Life Member of the Club.</p>	<p>May 6<sup>th</sup> 2009</p>	<p>Chris</p>
	<p>7. <b>Captains Dinner 2009</b> – booked for Saturday November 28<sup>th</sup> 2009.</p>		
	<p>8. <b>Coaching Certification</b> – Krista to establish all qualifications currently held by our coaches for record purposes at next Coaches Meeting. <b>Carry to next meeting.</b></p>	<p>May 6<sup>th</sup> 2009</p>	<p>Krista</p>
	<p>9. <b>Online Payment of Fees</b> – VRC Office has confirmed that the website has secure payments, which has also been communicated to the members via email.</p>		
	<p>10. <b>Website Update by Carolyn Thompson</b> – Ruta to meet with Carolyn to go over amendments/ideas.</p>	<p>May 6<sup>th</sup> 2009</p>	<p>Ruta</p>
	<p>11. <b>Erg to Hawaii Party</b> <b>REVISED DATE</b> – May 30<sup>th</sup> 2009</p>		
	<p>12. <b>Olympics 2010 and VRC</b> – Each section of VRC is to propose how funds received from 2010 Olympic funds are to be distributed to the Club and Sections. Chris put forward a motion to the Executive to agree that half of the proceeds are given to the Club and the remaining half is divided equally between the four sections. Rene seconded the motion. Chris will confirm the Rowing Sections proposal at the next Board Meeting.</p>	<p>May 6<sup>th</sup> 2009</p>	<p>Chris</p>
	<p>13. <b>Canada Day Row at Nicomekl</b> –Krista to ensure that Regatta Committee puts up sign up sheet. <b>Carry to next meeting.</b></p>	<p>May 6<sup>th</sup> 2009</p>	<p>Krista</p>

## ROWING EXECUTIVE APRIL 1<sup>ST</sup> 2009 MINUTES

AGENDA ITEM	NOTES/ACTION	TIME FRAME	COMMITTEE MEMBER
	14. <b>Sign Out sheets</b> – Paul issued email to members confirming that using the sign out sheets is mandatory.		
	15. <b>Coxed Boats</b> – Paul to issue an email to members confirming that coxed boats can only be used with a Cox (of the human variety).		
	16. <b>Future Boat Purchase</b> – Dimas proposed the purchase of a Hudson lightweight Predator with quad riggers. The boat will be rigged as a default 4- using the Don Arnolds Sweep riggers. Dimas to confirm pricing.	May 6 <sup>th</sup> 2009	Dimas
	17. <b>Small Boat Trailer Purchase</b> –Rene confirmed that Vespoli only had aluminum trailer options and are still too big for our needs. Dimas will investigate local trailer suppliers.	May 6 <sup>th</sup> 2009	Dimas
	18. <b>Coach Boat Motor Installation</b> – Dimas emailed the coaches with meet up time. No coaches showed up. Dimas confirmed that he will attend the next coaches meeting with Krista.	May 6 <sup>th</sup> 2009	Dimas
<b>2. Operational Issues</b>	1. <b>Programme Capacities</b> – After a lengthy discussion, it was agreed that ultimately the capacity of each section needs to be managed by the coaches. However, existing members take precedent over new members regarding joining the programmes. The crib sheet prepared by Keira that will be issued to the VRC office confirms that the Saturday Masters programme is currently full.		
	2. <b>Corporate LTR</b> – Paul to work with Anne regarding preliminary fees agreed to by the Executive regarding Corporate LTR. ‘Go Rowing’ website to be reviewed to see how much they are charging for Corporate LTR as a comparison.	May 6 <sup>th</sup> 2009	Paul
	3. <b>New Membership Procedure</b> – Paul will contact the VRC office regarding the procedure for new members that was put together by Keira.	May 6 <sup>th</sup> 2009	Paul

**ROWING EXECUTIVE APRIL 1<sup>ST</sup> 2009 MINUTES**

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	4. <b>Guest Rowers</b> – All guest rowers will only be offered a row in the Saturday 2-4 slot outside of the usual programme time slots.		
	5. <b>LTR Certification</b> – Krista to issue email to members regarding details of the LTR certification course.	May 6 <sup>th</sup> 2009	Krista
	6. <b>New Rowing Slot</b> – Saturday 2 – 4 will be the new rowing time slot. Coaching will be on a volunteer and rotational basis. Safety boat requirements when no coaching available is to be communicated to the members via email.	May 6 <sup>th</sup> 2009	Krista
	7. <b>Regatta Committee</b> - A member from the regatta committee will ensure that payments are made by members attending regattas prior to the regatta.		
	8. <b>Adaptive LTR</b> – Krista to work with the current coaches to establish when two Adaptive Athletes could be on the water for Adaptive LTR.	May 6 <sup>th</sup> 2009	Krista
	9. <b>Membership Payments</b> – Krista to email all coaches to ensure that they communicate to all their rowers that membership dues are payable on April 1 <sup>st</sup> 2009. Paul will contact members who have not paid their fees by the end of April 2009.	May 6 <sup>th</sup> 2009	Krista/Paul
<b>4. Finance</b>	1. <b>February 2009 Financials</b> – Rene issued the financials for February 2009.		
<b>5. Maintenance</b>	1. <b>New Engine Purchase</b> – Dimas proposed purchasing two new coach boat motors at approximately \$2,575 each. Motion to purchase was agreed by all Executive members.	May 6 <sup>th</sup> 2009	Dimas
<b>ADJOURNMENT</b>	1. Motion to adjourn made by Chris and seconded by Krista at 9:05pm		

**NEXT MEETING – MAY 6<sup>th</sup> 2009, 7:30pm**