

ROWING SECTION EXECUTIVE MINUTES

DATE	January 9 th , 2009
ATTENDEES	Rene Myrand, Dimas Craveiro, Chris McPherson, Paul Harris, Keira St George, Ruta Praulina, Krista Shackelford
ABSENT	n/a
ATTACHMENTS	n/a

AGENDA ITEM	NOTES/ACTION	TIME FRAME	COMMITTEE MEMBER
PROCEDURAL ITEMS	1. Meeting called to Order 7:40pm	n/a	
	2. Adoption of the Agenda. Motion to adopt by Keira and seconded by Ruta.		
	3. Previous meeting called to order at 7:35pm and not 7:10pm as previously stated.		
	4. Adoption of previous minutes. Motion to adopt by Keira and seconded by Ruta.		
1. Outstanding Action Items	1. Insurance for Trish Smith – Call Insurance Adjustor to look at the Trish Smith. Carry to next meeting.	Feb 4 th 09	Rene
	2. Engine Theft – Dimas to talk to Keith regarding the installation of a light. Carry to next meeting.	Feb 4 th 09	Dimas
	3. Stormtech Jackets – Keira to try once more to contact supplier.	Feb 4 th 09	Keira
	4. Heart Rate Monitors – Taken receipt and Dimas will connect to ergs with instructions.	Feb 4 th 09	Dimas

ROWING EXECUTIVE JANUARY 7th 2009 MINUTES

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	5. Croker Oars Maintenance – Half of the Croker oars have been taken for maintenance. When they are returned in approximately two weeks, the other 50% will be taken.	Ongoing	Dimas
	6. Red Boat and Sazada – Both of these boats will be donated to The University College of Fraser Valley on the premise that they will collect the boats.		
	7. Melbourne Boat – Follow up with Nicomekl regarding the \$3K payment of the Melbourne. Action transferred to Dimas from Rene.	Feb 4 th 09	Dimas
	8. Photos of new Rowing Section Executive Members – Each Executive Member will now email a photo of their choice to Paul to process and post on Shell Bay notice board.	Jan 21 st 09	ALL/Paul
	9. ‘Go to Person’ for New Members – Carole has declined to be the full time ‘go to person’, however has kindly agreed to assist Keira with exchange of ideas. Draft of the ‘New Members Crib Sheet’ to be completed by next meeting.	Feb 4 th 09	Keira
	10. Insurance for the two new singles – Carry to next meeting.	Feb 4 th 09	Dimas
	11. Broken Ergs – Arm to new erg has been fixed. Dimas to contact Concept regarding the broken arm and fly wheel that is out of alignment. Maintenance and breakage issues with new machines are not acceptable.	Feb 4 th 09	Dimas
	12. Programme Interaction – Ideas discussed as follows: <ul style="list-style-type: none"> ○ Keep time and coaching slots as is, but create a sign up system. This would allow athletes to sign up for any time slot regardless of which slot they currently row in. 		

ROWING EXECUTIVE JANUARY 7th 2009 MINUTES

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	<ul style="list-style-type: none"> ○ Create a new slot. Suggestion was made to utilize the time between Sunday Masters and Rec practice on Sunday mid morning or in-between Saturday Masters and Novice practice on Saturday mid morning. Slots to be delineated as SOCIAL, COMPETITIVE and/or BOAT SPECIFIC e.g. Doubles only (on a rotational basis). 		
	<p>These ideas to be discussed at the next coaches meeting as additional sessions (especially when doing race pieces) would need to be coached. Next coaches meeting will be held prior to the next executive meeting.</p>	ONGOING	Krista
	<p>13. More Socials – Keira and Mike Blackman organizing VRC Ski Trip that has been emailed to the membership. Friday Night ‘Pub Nights’ are to be resurrected. First one to be organized by Keira.</p>	Feb 4th 09	Keira
	<p>14. LTR Coordinator for 2009 – Mike has declined to return as the LTR coordinator.</p>		
2. Operational Issues	<p>1. Finding New LTR Coordinator - Paul to contact Brigit regarding the possibility of her taking the position. Paul contacted the Langara College regarding the possibility of the post being taken by a Coop student. The Executive agreed that such a position was not suitable for a student however an assistant’s role could be a possibility. Krista to contact Michelle regarding remuneration details for the LTR coordinators position.</p>	Jan 21st 09	Paul/Krista
	<p>2. Olympian Luncheon with Q&A (e.g. Kyle Hamilton and Derek Porter) – Paul to contact Anne in the spring to organize.</p>	ONGOING	Paul

ROWING EXECUTIVE JANUARY 7th 2009 MINUTES

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	3. Coaches Expenses – Submission of regatta expenses by one of the coaches triggered a lengthy discussion. There is currently no policy for the club to reimburse coaches regatta expenses.		
	4. Next Coaches Meeting – To be organized by Krista and will occur prior to the next Executive Meeting.	Feb 4 th 09	Krista
	5. Purchase of Petrol for Coach Boats – Responsibility for purchase of petrol for the coach boats is with the LTR Coordinator (during LTR season) and with the Coaches for the rest of the year. Rene to confirm with Sandy the details of the account the club has with Chevron.	Feb 4 th 09	Rene
	6. Storage of Private Shells Policy – The fulfillment of the requirements will be reviewed for members who store their private shells when membership renewals are due in April 2009.	Feb 4 th 09	Krista
	7. Rowing Section Policy – Rene to issue a copy to all the Executive Members.	Jan 12 th 09	Rene
	8. Junior Programmes – Jonny conveyed via Keira that there are now two Junior Programmes U19 and U23. This needs to be discussed at the next coaches meeting.	Feb 4 th 09	Krista
	9. Separate Accounts for Rowing Section members - Dimas confirmed that the Clubs accounting software has the ability to create separate accounts for each member regarding annual fee and regatta fee status. This needs to be set up prior to membership renewals in April 2009. Chris to raise at the next Club Board meeting on January 12 th 2009.	Feb 4 th 09	Keira/Chris
	10. RCA (Rowing Canada Aviron – Keira to contact RCA to acquire current membership list.	Feb 4 th 09	Keira

ROWING EXECUTIVE JANUARY 7th 2009 MINUTES

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	<p>11. Sustaining Members – Keira to confirm who the current sustaining members are for the Executive to decide who's status will remain in 2009/10. A letter will be issued to those existing Sustaining Members who will not have their status renewed as formal confirmation. Keira to draft the letter and bring to the next meeting. This letter will also be taken to the next Club board meeting by Chris.</p> <p>12. VRC 2010 Olympic Committee - Rene will represent the Rowing Section on the VRC 2010 Olympic Committee. Rene will keep the Executive informed of the decisions made from this committee.</p> <p>13. US Junior to be member of VRC Club for Canadian Youth Camp purposes – Full Years membership will be charged, will row in Club Colours and Rene will inform the Club office and the Junior Coaches.</p> <p>14. Committee Meeting Dates in ROAR – Rowing Section Executive Meetings now held on first Wednesday of every month, which needs updating in the monthly ROAR.</p>	<p>Feb 4th 09</p> <p>Feb 4th 09</p> <p>Feb 4th 09</p>	<p>Keira</p> <p>Rene</p> <p>Ruta</p>
3. Subcommittees	<p>3. Subcommittees – Committees and responsible Exec. Member - Safety (Krista), Regatta (Krista), Social (Keira) and Maintenance (Dimas). Krista to email membership to generate volunteers given that turn out to the AGM was low and as a result the number of people signed up was also low.</p>	<p>Feb 4th 09</p>	<p>Krista</p>
4. Finance	<p>1. Treasurers Report – Report was presented by Rene.</p> <p>2. Gaming Access Grant – Dimas to provide a breakdown as to how the grant will be spent.</p>	<p>Feb 4th 09</p>	<p>Dimas</p>

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	<p>3. Outstanding Regatta Fees – The office is working with all individuals regarding their perceived outstanding regatta fees. Members need to provide evidence that fees were paid in the event that the office cannot confirm.</p>		
5. Maintenance	<p>4. Section Maintenance Representatives – Bill Myra (Sunday Masters), Gary Isaac (Rec), Richard McDaniel & Jen Reid (Novice), Carolyn Thompson & Dimas Craveiro (Saturday Masters).</p> <p>5. Ongoing Maintenance – Concept Blade rack has been built, sweep blade and rigger storage will be changed to avoid transferring over boats, new tools being purchased, parts bin to be put outside the equipment room. The Kathleen Heddle and the Jaggards will be repainted and the riggers will be powder coated.</p>		
ADJOURNMENT	<p>6. Motion to adjourn made by Keira and seconded by Chris at 10:21pm</p>		

NEXT MEETING – FEBRUARY 4th 2009, 7:30pm